

**Minutes of the  
Chippewa-Eau Claire Metropolitan Planning Organization**

*Wednesday, August 26, 2015, 7:30 p.m.  
Suite 401, Banbury Place,  
800 Wisconsin Street, Eau Claire, Wisconsin*

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**Members Present:** Craig Bowe, Village of Lake Hallie; Jim Dunning, Eau Claire County; Henry Shakal, Chippewa County, Chair; Dave Walter, City of Altoona  
**Staff Present:** Ann Z. Schell, WCWRPC; Jason Duba, WCWRPC  
**Others Present:** Jeff Abboud, WisDOT, NW Region; Lisa Fleming, Village of Lake Hallie, Ayres Associates

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1. The meeting was called to order by Mr. Shakal at approximately 7:30 p.m.
2. Welcomes and introductions were made, with each member stating his or her name and representation.
3. The minutes of the May 6, 2015 meeting were approved as presented by unanimous consent, following a motion by Mr. Dunning and second by Mr. Bowe.
4. The minutes of the August 12, 2015 TAC meeting were discussed and accepted.
5. Ms. Schell and Mr. Abboud led a review of **Resolution No. 15-04: Amendment Number Seven (7) to the Transportation Improvement Program for the Chippewa-Eau Claire Urbanized Area (2014-2018)**. The main points included:
  - Transit
    - Replacement bus (35 foot hybrid) for Eau Claire Transit
    - Two replacement vehicles (ADA side-load minivans) for the City of Chippewa Falls
  - Highway
    - Signal improvements at various intersections on USH 12, USH 53, and STH 93
    - Mr. Abboud explained that WisDOT has special ITS (Intelligent Transportation Systems) funding for the monopole signal systems that will place a signal head over each lane.

The resolution had been recommended by the Technical Advisory Committee. Amendment #7 was unanimously approved following a motion by Mr. Dunning, seconded by Mr. Bowe.

6. SSA Plan Amendment Proposal – Altoona CBRF, City of Altoona

The City of Altoona has submitted a request for a Type IV – Plan Amendment. It is requested that the Sewer Service Plan map be updated to eliminate 0.0662 acres of an Environmentally Sensitive Area of slopes greater than 20% from portions of a 6.59 site located south of Briar Lane, east of 3rd Street E, and north of N. Hillcrest within the City of Altoona. The Environmentally Sensitive Area and the SSA Plan Map shall be amended in the said location to allow the construction of a two CBRF facilities and an apartment building. WCWRPC prepared a RPC staff report summarizing the proposed amendment, which was presented by Ms. Schell. WCWRPC identified no findings pertaining to the amendment request which conflict with the relevant SSA Plan criteria, except that all required environmental permits have not yet been obtained.

MOTION to approve the SSA Plan Amendment for Altoona CBRF as described in the WCWRPC staff report with those conditions recommended by WCWRPC on page 7 of the report. Mr. Bowe made the motion, Mr. Dunning seconded, and it passed unanimously. Mr. Walter recused himself from the vote.

7. SSA Plan Amendment Proposal – Butler Cabin, City of Altoona

The City of Altoona has submitted a request for a Type IV – Plan Amendment. It is requested that the Sewer Service Plan map be updated to eliminate 0.0721 acres of an Environmentally Sensitive Area of slopes greater than 20% from portions of a 8.49 acre site located south of U.S. Highway 12 within the Hillcrest Greens Development (formerly Hillcrest Golf Course) located in the City of Altoona. The Environmentally Sensitive Area and the SSA Plan Map shall be amended in the said location to allow the construction of multi-family residential and associated site improvements. WCWRPC prepared a RPC staff report summarizing the proposed amendment, which was presented by Ms. Schell. WCWRPC identified no findings pertaining to the amendment request which conflict with the relevant SSA Plan criteria, except that all required environmental permits have not yet been obtained and questions regarding delineation of the 100-year floodplain have not been resolved. It was noted that the 100-year floodplain boundary shown on the D-FIRM maps available via WDNR and FEMA were different from that surveyed by the developer's engineer and shown on the site plan. The official flood plain maps appear to show the boundary to be much closer to the proposed development, but a site plan map showing this boundary was not available, so it was not possible to confirm. It was uncertain if the City or the developer would need to apply for a Letter of Map Amendment (LOMA), but the TAC agreed that a condition should be added to the staff recommendation.

MOTION to recommend approval of the SSA Plan Amendment for Butler Cabin as described in the WCWRPC staff report with the four conditions recommended by WCWRPC on page 8 of the report, including the condition that the developer shall determine the need for a floodplain Letter of Map Amendment (LOMA) and should file a LOMA if needed. Mr. Dunning made the motion, Mr. Bowe seconded, and the recommendation for approval of the amendment passed unanimously. Mr. Walter recused himself from the vote.

8. Ms. Schell led a discussion of ranking of STP-Urban projects for 2019-2020.

- The total available is \$1,467,016.
- Five projects were submitted and ranked based on the established criteria.
- Based on the ranking process, the Park Ave project ranked highest. The TAC recommended it be funded at the requested federal share of \$1,053,000, which is 73.28% of the total project cost of \$1,437,000.
- The TAC recommended that the remaining funding of \$414,016 be applied to the CTH S project, based on funding requirements and timeframe. This represents 57.1% of the \$725,000 total project construction cost.
- The members agreed with the TAC's recommendations and moved to approve the recommendations. The motion was made by Mr. Bowe, seconded by Mr. Dunning, and passed unanimously.

9. Ms. Schell led a review of the TIP 2016-2020 project table. The table now includes the Park Avenue and CTH S projects that were just approved for STP-Urban funding. The members reviewed and accepted the table and moved to release it for public comment. Mr. Dunning made the motion, Mr. Shakal seconded, and it passed unanimously.

10. Ms. Schell and Mr. Duba gave a progress report on the Long Range Plan update:

- Ms. Schell described the long range travel demand model, how it is developed, and what it indicates. Various observations were made about the results.
- Mr. Duba led a review of progress on the Long Range Plan. This consisted of reviewing a series of maps that will be contained in the plan. The maps included land use, environmental characteristics,

and aspects of the transportation system, such as traffic volume, traffic control measures, bridges, and high crash rate intersections. Various issues were identified and will be addressed. It is anticipated that a draft of the Long Range Plan will be ready for the next meeting on October 14.

11. The members discussed the 2016 Overall Work Program and gave input concerning potential projects for the MPO staff members to assist with. With the Long Range Plan complete in December, more time should be available for local assistance in 2016. Several bicycle related projects were discussed. Various projects in the Village of Lake Hallie were discussed. All members of the MPO are encouraged to share ideas for the Work Program.

12. Other business:

- Ms. Schell discussed the transit center site selection study, which is being conducted by WCWRPC staff under contract to the City of Eau Claire. The project advisory committee had their first meeting and expressed a strong desire that the transit center be a mixed use building, not just a bus station. The site selection study is scheduled for completion early in 2016.
- Mr. Abboud and Ms. Schell discussed the Functional Classification of roads in the area. A process for revising the Functional Classification will start soon and it needs to include representatives from the various jurisdictions and relevant professions. This is an important process because it affects access to federal money.
- Mr. Duba showed and explained the regional bike map and shared copies. The map received a printing of 15,000 copies and distribution throughout the area.
- Mr. Shakal expressed that the Chippewa County Board would appreciate a presentation from Ms. Schell about the MPO and how projects come to fruition. Ms. Schell would be happy to oblige.

13. The next meeting is tentatively scheduled for Wednesday, October 14, 2015 at 7:30 p.m.

14. The meeting was adjourned at approximately 8:55 p.m. following a motion by Mr. Walter, seconded by Mr. Bowe.