

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
10:00 a.m. – Tuesday, May 1, 2018
Omni Office Center Conference Room, Banbury Place, Eau Claire, WI**

Commissioners Present: Jess Miller, Jason Bergeron, Joe Waichulis, Richard Creaser, John Frank, William Johnson, Larry Weisenbeck

Staff Present: Lynn Nelson, Lisa Ruth

1. **Call to Order:** Chair Miller called the meeting to order at 10:00 a.m.
2. **Approval of Minutes of December 22, 2017 Executive Committee Meeting:** A motion was made by Mr. Waichulis to approve the December 22, 2017 Executive Committee meeting minutes, seconded by Mr. Creaser; motion carried.
3. **City of Greenwood Agreement:** The City of Greenwood applied for and was awarded funding from the Wisconsin Department of Natural Resources Clean Water Fund and Safe Drinking Water Loan Programs. The City is requesting assistance from WCWRPC with administration of these awards. Mr. Johnson moved to approve the agreement, seconded by Mr. Weisenbeck; motion carried.
4. **Boyceville Branding & Placemaking Agreement:** The Village of Boyceville, under their Build a Better Boyceville Committee, has decided to conduct a community branding and placemaking project. The Village is requesting assistance from the WCWRPC to facilitate this endeavor. Motion by Mr. Waichulis to approve the agreement, seconded by Mr. Creaser; motion carried.
5. **Motion to go into Closed Session Pursuant to the Provisions of Section 19.85(1)(c) of Wisconsin Statutes to “Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over Which the Governmental Body has Jurisdiction or Exercises Responsibility”:** Motion by Mr. Waichulis, seconded by Mr. Weisenbeck to go into closed session.
6. **Roll Call Vote to be Taken:** All Commissioners present voted in the affirmative.

Closed Session

7. **Executive Director Performance Evaluation:** Ms. Nelson was asked to stay for the initial evaluation review, but was not present during the compensation discussion.
8. **Motion to Return to Open Session:** Mr. Waichulis moved to return to open session, seconded by Mr. Frank; motion carried unanimously.

Open Session

9. **Any Appropriate Motion/Action:** Motion by Mr. Frank, seconded to by Mr. Creaser to give Ms. Nelson a 3% merit increase effective retroactive to 1/1/2018; motion passed without a dissenting vote.
10. **Director’s Report/Discussion:** Ms. Nelson gave a brief update on staff projects. She also informed the group of appointments made to the Commission so far.
11. **Any Other Business:** None.
12. **Next Commission Meeting Date:** The next Commission meeting will be May 24, 2018 at the St. Croix Valley Innovation Center in River Falls.
13. **Next Executive Committee Meeting Date:** The next meeting has not yet been scheduled.
14. **Motion to Adjourn:** Mr. Weisenbeck moved to adjourn, seconded by Mr. Bergeron. Motion carried. Meeting adjourned at 10:35 a.m.