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## Public Meeting Notice

Executive Committee of the  
West Central Wisconsin Regional Planning Commission (WCWRPC)  
10:00 a.m., Thursday, June 28, 2018  
WCWRPC Conference Room, Suite 401, 4th Floor, Banbury Place  
800 Wisconsin Street, Eau Claire, WI

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### Agenda

- 1. Call to Order – Chair John Frank**
- 2. Approval of Executive Committee Minutes of May 1, 2018 – Frank**
- 3. Dunn County Natural Hazards Mitigation Plan Update Agreement – Executive Director Nelson/Frank**

*Background:* Dunn County last prepared and adopted a Natural Hazards Mitigation Plan in 2013. In order to maintain Federal Emergency Management Agency (FEMA) mitigation grant funding eligibility, the county is now seeking to update the plan with assistance from WCWRPC.

*Potential Action:* Review and approve agreement.
- 4. Recap of Association of Wisconsin Regional Planning Commissions (AWRPC) Summit and Annual Meeting - Frank/All**

*Background:* AWRPC recently held a Summit and Annual Meeting in Wisconsin Rapids. A recap of the events will be provided and feedback from those in attendance will be sought.

*Potential Action:* Informational only.
- 5. Conflict of Interest Policy – Nelson/Frank**

*Background:* WCWRPC does not currently have a conflict of interest policy relating to Commissioners. Discussion will take place on the need for such a policy.

*Potential Action:* Consider and if appropriate adopt a conflict of interest policy for Commissioners.
- 6. 2019 Preliminary Budget Review – Nelson/Frank**

*Background:* A review of the 2019 preliminary budget will take place.

*Potential Action:* Review and provide feedback on the 2019 preliminary budget.
- 7. Vacation Policy for Part-Time Staff – Nelson/Frank**

*Background:* Under the existing WCWRPC Employee Handbook, part-time employees do not receive paid vacation. Nelson would like to discuss the possibility of revising or providing an exception to this policy.

*Potential Action:* Consider and if appropriate, create a standard vacation policy for part-time employees or, in the alternative, grant vacation time to the Commission's only current part-time employee for the 2018 calendar year.

**8. Director's Update - Nelson**

*Background: Nelson will provide an update on project, budget, and staffing activities.*

*Potential Action: Informational only.*

**9. Next Commission Meeting Date – Thursday, July 12, 2018 – Banbury Place, Eau Claire**

**10. Next Executive Committee Meeting Date – TBD**

**11. Motion to Adjourn**