

**Minutes of the  
West Central Wisconsin Regional Planning Commission (WCWRPC) Meeting  
Thursday, November 12, 2020 - 10:00 a.m.  
Zoom Video or Dial-In Meeting**

**Commissioners Present:** Louie Okey, Gary Taxdahl, Don Hauser, Lee McMenamin, Peter Kaz, Joe Waichulis, Allen Krause, Steve Rasmussen, Tom Quinn, Diane Morehouse, John Frank, Connie Russell, Dane Zook, Tracy LaBlanc, Tom Magnafici, Dan Hansen, Larry Weisenbeck, Judy Achterhof  
**Commissioners Absent:** Stan Buchanan, Dave Eisenhuth, Joe Demulling  
**Staff Present:** Lynn Nelson, Lisa Ruth, Tobi LeMahieu, Lindsay Olson

1. **Call to Order:** The meeting was called to order at 10:00 a.m. by Chair John Frank. Associate Planner Lindsay Olson reviewed zoom operating tips. Roll call attendance was taken.
2. **Welcome and Introduction of Commissioners and Guests:** Chair Frank welcomed Commissioners and staff to the meeting.
3. **Review and Approve Minutes of September 10, 2020 Commission Meeting:** Mr. Taxdahl moved to approve the minutes as distributed, seconded by Mr. Rasmussen; motion carried.
4. **Review and Approve Disbursements:** A motion was made by Ms. Morehouse to approve the disbursements, seconded by Mr. Rasmussen; motion carried.
5. **Staff Presentation – COVID 19 Response Activities:** A PowerPoint presentation was provided by Executive Director Lynn Nelson and Fund Manager Tobi LeMahieu on COVID 19 impacts and response activities. Three areas were highlighted:
  1. Internal organization changes, which included office safety procedures, meeting modifications, and project and funding focus.
  2. Work with units of government, which includes, but is not limited to, funding availability, informational resources and outreach, and preparation of grant applications.
  3. Work with businesses, which includes, but is not limited to, modifications to Regional Business Fund (RBF) loan repayment terms, Federal Home Loan Bank of Chicago loan fund donations, regional Economic Development Administration (EDA) recovery loan pool, county business recovery loan pools, and a Community Development Block Grant (CDBG) coronavirus business recovery grant program application.

Questions and discussion took place following each topic area.

6. **Rain to Rivers Storm Water Outreach Coordinator Agreement:** Rain to Rivers is looking to contract for Commission staffing of the Storm Water Outreach Coordinator position in 2021. Mr. Taxdahl moved to approve the agreement, seconded by Mr. Hansen; motion carried.
7. **Chippewa Falls Shared Ride Taxi Administration Agreement:** The City of Chippewa Falls is requesting assistance with administering the 2021 state and federal funding requirements tied to the community's shared ride taxi program. Mr. Okey moved to approve the agreement, seconded by Mr. Rasmussen; motion carried.
8. **Glenwood City FEMA Funded Community Safe Room Grant Administration Agreement:** Glenwood City is requesting assistance in meeting the FEMA administrative requirements for the construction of a community safe room at the St. Croix County Fairgrounds. Mr. Hauser moved to approve the agreement, seconded by Mr. Quinn; motion carried.

**9. Director's Report:** Ms. Nelson highlighted project, budget, and staffing activities.

Prior to the end of the meeting, Ms. Nelson asked John Frank to give a political recap of the November 3, 2020 election.

**10. Next Executive Committee Meeting Date:** There will be an Executive Committee meeting immediately following today's Commission meeting. Additional meeting dates beyond that are to be determined.

**11. Next Commission Meeting Date:** Thursday, January 14, 2021 – Location to be determined.

**10. Adjournment:** Mr. Rasmussen moved to adjourn, seconded by Mr. Taxdahl; motion carried. Meeting adjourned at 11:22 a.m.

Prepared by: Lisa K. Ruth