

**Minutes of the
West Central Wisconsin Regional Planning Commission (WCWRPC) Meeting
Thursday, January 11, 2018 - 10:00 a.m.
RPC Offices, Conference Call, Eau Claire, WI**

Commissioners Present: Ken Jost, Jess Miller, Anson Albarado, Jason Bergeron, Joe Waichulis, Chuck Rueth, Diane Morehouse, John Frank, Kathleen Clark, Gordy Steinhauer, William Johnson, Joe Demulling, Larry Weisenbeck, Tom Coulter

Commissioners Absent: Gary Taxdahl, Steve Gerrish, Norman Wesenberg, Rich Creaser, Tom Quinn, Tracy LaBlanc, Judy Achterhof

Staff Present: Lynn Nelson, Lisa Ruth, Eric Anderson

Visitors Present: MaryAnn Lippert, Governor's Northern Office

1. **Call to Order:** The meeting was called to order at 10:00 a.m. by Vice Chair John Frank in the absence of Chair Jess Miller. A roll call attendance was taken.
3. **Review and Approve Minutes of November 9, 2017 Commission Meeting:** Mr. Waichulis moved to accept the minutes as distributed; seconded by Mr. Johnson; motion carried. Ms. Nelson noted the minutes from the last two Executive Committee meetings were included for informational purposes.
4. **Review and Approve Disbursements:** A motion was made by Mr. Jost to approve the disbursements, seconded by Mr. Rueth; motion carried.
5. **Executive Committee Update:** Ms. Nelson reviewed activities/approvals from the December 14, 2017 Executive Committee meeting. Ms. Clark remarked that the word "conversation" in the December 14th (under #7) and 22nd (under #5) minutes should read "conversion".
6. **Consideration of Staff Vehicle Purchase:** Ms. Nelson stated that the Executive Committee authorized the purchase of a new staff vehicle. Bid requests were sent to 19 dealerships in the region and six responded. After careful consideration and test driving a couple of vehicles, it was Ms. Nelson's recommendation to purchase a 2017 Chevy Malibu with a 5 year/100,000 mile warranty from Colfax Chevy. Mr. Rueth moved to approve purchasing a 2017 Chevy Malibu with the 5 year/100,000 mile warranty from Colfax Chevy, seconded by Mr. Waichulis; motion carried.
7. **Discussion/Approval of 2018 Work Program and Budget:** A preliminary 2018 budget was presented and approved by the Commission in September. This is a final 2018 budget that includes work program descriptions and minor revisions due to lower health insurance costs and no sick leave payout for 2018. Mr. Johnson moved to approve the 2018 Work Program and Budget, seconded by Mr. Demulling; motion carried.

At 10:30 a.m. Chair Jess Miller joined the meeting.

8. **City of Altoona GIS Database Development and Mapping Analysis Agreement:** Ms. Nelson explained that the City of Altoona is requesting assistance in developing a GIS database and mapping analysis tool to be utilized in the city's comprehensive plan update process. The project involves two components. Component 1 was included in a letter agreement with the Commission signed by the City in December of 2017. Component 2 is included in the agreement now before the Commission. Ms. Clark moved to approve the agreement, seconded by Mr. Frank; motion carried.
8. **Next Executive Committee Meeting Date:** The next Executive Committee meeting will be held February 8, 2018 at the WCWRPC offices.

9. **Next Commission Meeting Date:** Since the January 11, 2018 meeting could not be held in Clark County due to weather conditions, the next Commission meeting will be held in Clark County on Friday, March 9, 2018.

Prior to adjournment, Ms. Lippert gave an update on the Governor's activities. Mr. Rueth requested a Discover Wisconsin discussion be put on the March agenda. The regional workforce attraction and retention issue was brought up and Mr. Bergeron noted that the college debt crisis is contributing to the problem.

10. **Adjournment:** Mr. Rueth moved to adjourn, seconded by Mr. Waichulis; motion carried. The meeting adjourned at 10:48 a.m.

Prepared by: Lisa K. Ruth