

**Minutes of the  
West Central Wisconsin Regional Planning Commission (WCWRPC) Meeting  
Thursday, January 14, 2021 - 10:00 a.m.  
Zoom Video or Dial-In Meeting**

**Commissioners Present:** Stan Buchanan, Louie Okey, Gary Taxdahl, Dave Eisenhuth, Don Hauser, Peter Kaz, Steve Rasmussen, Tom Quinn, Diane Morehouse, John Frank, Connie Russell, Dane Zook, Tracy LaBlanc, Tom Magnafici, Larry Weisenbeck, Dan Hansen, Judy Achterhof

**Commissioners Absent:** Lee McMenamin, Joe Waichulis, Allen Krause, Joe Demulling

**Staff Present:** Lynn Nelson, Lisa Ruth, Ann Schell, Eric Anderson, Landon Profaizer, Edwin Rothrock

1. **Call to Order:** The meeting was called to order at 10:01 a.m. by Chair John Frank. Landon Profaizer provided a brief review of Zoom administrative procedures.
2. **Welcome and Introduction of Commissioners and Guests:** Commissioners and staff introduced themselves.
3. **Welcome and Introduction of Edwin Rothrock, WCWRPC Associate Planner:** Mr. Rothrock was introduced by Executive Director Nelson and gave a brief background of his education and work experience. Mr. Rothrock will be filling the position that was vacated by Eric Anderson who will be filling the position of Ann Schell who will be retiring February 5, 2021.
4. **Certificate of Appreciation for Retiring Senior Planner Ann Schell:** Ms. Schell will be retiring on February 5, 2021. Ms. Schell addressed her time with the WCWRPC and thanked staff and Commissioners for their support and friendship. Mr. Hansen moved to approve the Certificate of Appreciation being bestowed on Ms. Schell, seconded by Ms. Morehouse; motion carried unanimously.
5. **Review and Approve Minutes of November 12, 2020 Commission Meeting:** Mr. Taxdahl moved to accept the minutes as distributed, seconded by Mr. Okey; motion carried. Mr. Buchanan abstained.
6. **Review and Approve Disbursements:** A motion was made by Ms. Morehouse to approve the disbursements, seconded by Mr. Kaz; motion carried.
7. **Staff Presentation – Red Cedar Basin Assessment for Water Quality Improvement Project Summary Report:** Mr. Profaizer gave highlights of the report noting the report purpose, project partners, objectives, goals, tasks, deliverables, economic impact, and a budget summary. This report was to summarize several independent technical reports related to efforts of the Red Cedar Basin Assessment for Water Quality Improvement Project.
8. **Resolution Approving Updates to the WCWRPC Title VI Plan, Language Assistance Plan, and Public Participation Plan:** As a requirement of various funding entities, WCWRPC must maintain an up-to-date Title VI Plan, Language Assistance Plan, and Public Participation Plan. Mr. Anderson when over the required updates/changes that have been made to the plans. Mr. Okey moved to approve the resolution, seconded by Mr. Hauser; motion carried.
9. **Discussion/Approval of 2021 Work Program and Budget:** A preliminary 2021 budget was approved by the Commission in September 2020. A final 2021 Work Program and Budget is being presented for review and approval. Mr. Buchanan moved to approve the 2020 Work Program and Budget, seconded by Mr. Taxdahl; motion carried.

10. **City of Altoona Geographic Information Systems (GIS) Administration and Mapping Services Assistance Agreement:** The City of Altoona is requesting staffing assistance for GIS administration and mapping on an as needed basis. Mr. Rasmussen moved to approve the agreement, seconded by Ms. Morehouse; motion carried.
11. **Director's Report:** Ms. Nelson highlighted project, budget, and staffing activities taking place since the last Commission meeting.
12. **Next Executive Committee Meeting Date:** To be determined, although please note that a meeting will definitely be taking place on April 8, 2021 at 10:00 a.m. to conduct the annual Executive Director performance review.
13. **Next Commission Meeting Date:** The next Commission meeting is FRIDAY, March 12, 2021.
14. **Adjournment:** Motion was made by Mr. Taxdahl, seconded by Mr. Hansen to adjourn; motion carried. Meeting adjourned at 11:53 a.m.

Prepared by: Lisa K. Ruth