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Public Meeting Notice

Executive Committee of the
West Central Wisconsin Regional Planning Commission
Thursday, February 13, 2020; 10:00 a.m.

Conference Room of WCWRPC Offices
800 Wisconsin Street, Banbury Place, Bldg. D2-401, Eau Claire, WI

Agenda

1. Call to Order – Chair John Frank
2. Approval of Executive Committee Minutes of January 9, 2020 – Frank
3. Sick Leave Conversion – Executive Director Lynn Nelson/Finance Manager Kim Zimmerman/Frank

Background: As per updates made to the WCWRPC Employee Handbook on August 29, 2019, “The Commission shall maintain an inventory of unused sick leave for each employee that includes the hours of unused sick leave accumulated during each calendar year of employment as well as the annual hourly rate of compensation paid to the employee at the end of the calendar year during which any sick leave was unused. This inventory of accumulated sick leave shall be updated annually at the end of each calendar year and reported to the Executive Committee for review.”

Also, “To assure adequate funding for Sick Leave Conversion payouts, the Commission shall maintain a segregated interest bearing account the balance in which shall approximate the value of the total unused sick leave hours of Commission employees (not to exceed 984 hours per employee) at the beginning of the current calendar year. The balance in that account shall be adjusted not later than March 1 of each calendar year to reflect changes that occurred during the previous calendar year, including, but not limited to: 1) the accumulation of new unused sick leave hours; 2) payouts due to low usage, retirement, or disability conversions; and 3) terminations unrelated to retirement or disability.

Potential Action: Review and approve WCWRPC staff sick leave inventory and the dollar amount to be placed in a segregated interest-bearing bank account to allow for future sick leave conversion payouts.

4. Any Other Business or Updates – Frank
5. Next Commission Meeting Date – FRIDAY, March 13, 2020 – Chippewa County
6. Next Executive Committee Meeting Date – Thursday, April 9, 2020 – WCWRPC Offices
7. Motion to Adjourn - Frank

West Central Wisconsin Regional Planning Commission

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