

**Minutes of the  
West Central Wisconsin Regional Planning Commission (WCWRPC) Meeting  
Thursday, March 12, 2021 - 10:00 a.m.  
Zoom Video or Dial-In Meeting**

**Commissioners Present:** Stan Buchanan, Gary Taxdahl, Dave Eisenhuth, Don Hauser, Lee McMenamin, Peter Kaz, Joe Waichulis, Allen Krause, Steve Rasmussen, Diane Morehouse, John Frank, Connie Russell, Dane Zook, Tracy LaBlanc, Steve Warndahl, Larry Weisenbeck, Dan Hansen, Judy Achterhof

**Commissioners Absent:** Louie Okey, Tom Quinn, Tom Magnafici

**Staff Present:** Lynn Nelson, Lisa Ruth, Chris Straight, Tobi LeMahieu, Landon Profaizer, Kim Zimmerman

1. **Call to Order:** The meeting was called to order at 10:00 a.m. by Chair John Frank.
2. **Welcome and Introduction of Commissioners and Guests:** Commissioners and staff introduced themselves. No guests were present.
3. **Review and Approve Minutes of January 14, 2021 Commission Meeting:** Ms. Morehouse moved to accept the minutes as distributed, seconded by Mr. Rasmussen; motion carried.
4. **Review and Approve Disbursements:** A motion was made by Mr. Weisenbeck to approve the disbursements, seconded by Mr. Buchanan; motion carried.
5. **Resolution Recognizing Outgoing Polk County Commissioner Joe Demulling:** A resolution has been prepared recognizing Mr. Demulling's service and contributions since May 2017. Mr. Taxdahl moved to approve the resolution, seconded by Mr. Hansen; motion carried.
6. **Staff Presentation on Hazard Mitigation Planning – Senior Planner Chris Straight:** Mr. Straight presented information on historic hazard mitigation efforts in the region. He highlighted hazard mitigation planning, WCWRPC's role in mitigation and preparedness, mitigation programs, projects currently underway in the region, and projects that have been funded.

At this time, Mr. Warndahl joined the meeting and was introduced. He is the new Polk County Commissioner that was appointed to Joe Demulling's vacancy.

7. **Contract Extensions and New Management Agreement for Business Loan Funds:** Following a summary of each contract extension and management agreement by Ms. LeMahieu, the Commission took the resulting action:
  - a. ***Economic Development Administration Loan Fund Sub-Grant Management Agreement with Regional Business Fund, Inc.*** – Motion made by Ms. Russell and seconded by Mr. Rasmussen to approve; motion carried.
  - b. ***Technology Enterprise Fund Loan Fund Sub-Grant Management Agreement with Regional Business Fund, Inc.*** – Motion made by Ms. Morehouse and seconded by Ms. LaBlanc to approve; motion carried.
  - c. ***Consolidated Loan Fund Management Agreement with Regional Business Fund, Inc.*** – Motion made by Mr. Hansen and seconded by Mr. Buchanan to approve; motion carried.

- d. **EDA CARES Loan Fund Sub-Grant Management Agreement with Regional Business Fund, Inc.** – Motion made by Mr. Weisenbeck and seconded by Mr. Taxdahl to approve; motion carried.
8. **Resolution to Support the Request to Release EDA’s Federal Interest in Past Revolving Loan Fund Award:** Under the Reinvigorating Lending for the Future Act, WCWRPC has an opportunity to request release of federal interest in the EDA Revolving Loan Fund established in 1995. The Act authorized release of some federal requirements for awards that have operated satisfactorily for seven years beyond disbursement of grant funds. This release will reduce the administrative burden placed on the funds. A motion was made by Ms. Morehouse to approve signing the resolution, seconded by Mr. Taxdahl; motion carried.
9. **Annual Levy for 2022 Calendar Year:** Ms. Nelson presented options to be discussed regarding the annual levy amounts to be charged to member counties for the 2022 calendar year. After some discussion, Mr. Taxdahl moved to approve Option 1 (2% increase), seconded by Mr. Rasmussen; motion carried.
10. **City of Neillsville Comprehensive Plan Update Agreement:** The City of Neillsville is seeking assistance with a comprehensive plan update. The plan was last updated in 2013. Mr. Weisenbeck moved to approve the agreement, seconded by Mr. Buchanan; motion carried.
11. **Resolution Authorizing Submission of a Wisconsin Dept. of Natural Resources Urban Nonpoint Source and Storm Water Program Planning Grant Application on Behalf of Rain to Rivers:** Rain to Rivers is requesting sponsorship of an Urban Nonpoint Source and Storm Water Program Planning Grant Application. The application will request funding to conduct trainings related to minimizing the discharge of pollutants carried by storm water runoff. Mr. Hanson moved to approve the agreement, seconded by Mr. Zook; motion carried.
12. **Director’s Report:** Ms. Nelson highlighted project, budget, and staffing activities.
13. **Next Executive Committee Meeting Date:** The next Executive Committee meeting will be April 8, 2021.
14. **Next Commission Meeting Date:** The next Commission meeting is May 13, 2021.
15. **Adjournment:** Motion was made by Mr. Weisenbeck, seconded by Ms. Morehouse to adjourn; motion carried. Meeting adjourned at 12:06 p.m.

Prepared by: Lisa K. Ruth