

**Minutes of the
West Central Wisconsin Regional Planning Commission (WCWRPC) Meeting
FRIDAY, March 13, 2020 - 10:00 a.m.
WCWRPC Offices, Eau Claire, WI**

NOTE: In light of the recent report of a confirmed case of COVID19 virus near our region, and additional exposures that occurred at an event in Osceola, we have decided to change our Friday Commission meeting from an in-person meeting in Stanley to a conference call meeting.

Commissioners Present: Stan Buchanan, Louie Okey, Glen Sikorski, Steve Gerrish, Peter Kaz, Joe Waichulis, Allen Krause, Steve Rasmussen, Tom Quinn, Diane Morehouse, John Frank, Connie Russell, William Johnson, Tracy LaBlanc, Larry Weisenbeck, Judy Achterhof

Commissioners Absent: Gary Taxdahl, Dave Eisenbuth, Melissa Janssen, Joe Demulling, Dan Hansen

Staff Present: Lynn Nelson, Lisa Ruth, Tobi LeMahieu

Visitors Present: Randy Scholz, Chippewa County Administrator, Bruce Barker, President-Chippewa Valley Technical College

1. **Call to Order:** The meeting was called to order at 10:00 a.m. by Chair John Frank.
2. **Welcome and Introduction of Commissioners and Guests:** Commissioners, staff, and guests introduced themselves.
3. **Review and Approve Minutes of January 9, 2020 Commission Meeting:** Mr. Rasmussen moved to accept the minutes as distributed, seconded by Mr. Okey; motion carried.
4. **Review and Approve Disbursements:** A motion was made by Mr. Waichulis to approve the disbursements, seconded by Mr. Sikorski; motion carried.
5. **Chippewa Valley Technical College (CVTC) Referendum Presentation:** Mr. Barker discussed the CVTC region/campuses, training opportunities, graduate numbers, CVTC as an educational resource, changing technology, current/future demands, and worker shortage. The referendum would include construction of a Transportation Education Center, expansion and remodeling of the Emergency Service Education Center, an addition to the Manufacturing Education Center, and additional campus renovations and expansions. The referendum amount would not exceed \$48.8 million. The improvements would target programs that are in high demand and impact citizens across the CVTC region.
6. **Staff Presentation – Stanley Comprehensive Plan Update:** Ms. Nelson noted that this item would be presented at the next meeting.
7. **Contract Extensions:** Ms. LeMahieu explained that these agreements are yearly extensions of management services to provide for the administration of the listed funds.
 - Consolidated Fund Management Agreement: Mr. Johnson moved to approve the Consolidated Fund Management Agreement, seconded by Ms. Achterhof; motion carried.
 - EDA Fund Sub-Grant Management Agreement: Mr. Okey moved to approve the EDA Fund Sub-Grant Management Agreement, seconded by Mr. Rasmussen; motion carried.
 - TEF Fund Sub-Grant Management Agreement: Ms. Morehouse moved to approve the TEF Fund Sub-Grant Management Agreement; seconded by Mr. Sikorski; motion carried.

8. **Resolution 2020-02 Certifying Economic Development Administration (EDA) Revolving Loan Fund Strategy and Plan:** Ms. LeMahieu noted that this is a yearly submittal provided to EDA certifying that revolving loan fund plans, policies, and procedures are consistent with and supportive of the region and its economy. Mr. Buchanan moved to approve the resolution, seconded by Ms. LaBlanc; motion carried.
9. **Annual Levy for 2021 Calendar Year:** Ms. Nelson explained the contents of the packet sent to Commissioners regarding this item and went over the levy options. After some discussion, Mr. Waichulis moved to approve Option 4, with the opportunity to revisit in May if necessary, seconded by Mr. Krause; motion carried unanimously.
10. **Director's Report:** Ms. Nelson highlighted project, budget, and staffing activities.
11. **Next Executive Committee Meeting Date:** April 9, 2020 at the WCWRPC Offices.
12. **Next Commission Meeting Date:** The next Commission meeting is Thursday, May 28, 2020, in Dunn County. The reason for the late date is to allow counties the opportunity to appoint members to the Commission.
10. **Adjournment:** Meeting adjourned at 11:29 a.m.

Prepared by: Lisa K. Ruth