

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Thursday, April 9, 2020, 11:00 a.m.
Conference Call Meeting**

Commissioners Present by Phone: Louie Okey, Joe Waichulis, John Frank, William Johnson, Larry Weisenbeck

Commissioners Absent: Steve Gerrish, Steve Rasmussen

Staff Present: Lynn Nelson, Lisa Ruth

1. **Call to Order:** Chair Frank called the meeting to order at 11:04 am.
2. **Approval of Minutes of February 13, 2020 Executive Committee Meeting:** A motion was made by Mr. Waichulis to approve the February 13, 2020 Executive Committee meeting minutes as presented, seconded by Mr. Johnson; motion carried.

Prior to going into closed session, a count was taken of participants. Because there were more participants on the line than presented, an alternative number was used for the closed session portion of the meeting.

3. **Motion to go into Closed Session: Pursuant to the Provisions of Section 19.85(1)(c) of Wisconsin Statutes to “Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility.** Mr. Okey moved to go into closed session, seconded by Mr. Weisenbeck; motion carried.
4. **Roll Call Vote to be Taken:** A roll call vote was taken; all Commissioners present voted in the affirmative.

Closed Session

5. **Executive Director Performance Evaluation:** The Executive Director evaluation was performed with only Executive Committee members present.
6. **Motion to Return to Open Session:** Mr. Johnson moved to return to open session, seconded by Mr. Weisenbeck; motion carried.

Open Session

7. **Any Appropriate Motion/Action:** The Commissioners praised Ms. Nelson for the fine job she is doing. Mr. Okey moved to give Ms. Nelson a 4% merit increase as of April 21, 2020, her anniversary date, seconded by Mr. Waichulis; motion carried unanimously.
8. **Any Other Business or Updates:** Ms. Nelson updated Commissioners on how the office is functioning during this time. She informed them of projects staff are working on, the budget, resource guides for businesses, government and non-profits, and concerns regarding the May meeting due to COVID-19. Mr. Frank also noted using video conferencing for future meetings.
9. **Next Commission Meeting Date – Thursday, May 28, 2020 – Location to be determined**
10. **Next Executive Committee Meeting Date – Thursday, June 11, 2020 – WCWRPC Offices**
11. **Motion to Adjourn:** Mr. Weisenbeck moved to adjourn, seconded by Mr. Waichulis; motion carried. Meeting adjourned at 12:04 p.m.