

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Thursday, April 11, 2019
Eau Claire, WI**

Commissioners Present: Louie Okey, Steve Gerrish, Joe Waichulis, Steve Rasmussen, John Frank, William Johnson, Larry Weisenbeck

Staff Present: Lynn Nelson, Lisa Ruth

1. **Call to Order:** Chair Frank called the meeting to order at 10:00 a.m. Roll call was taken.
2. **Approval of Minutes of March 8, 2019 Executive Committee Meeting:** A motion was made by Mr. Waichulis to approve the March 8, 2019 Executive Committee meeting minutes, seconded by Mr. Okey; motion carried. Mr. Johnson motioned that the minutes reflect that this meeting was revised due to weather and that the evaluation of the Executive Director will take place at the next Executive Committee meeting, the date to be determined at the end of this meeting, seconded by Mr. Rasmussen; motion carried.
3. **Authorization of Wisconsin Dept. of Natural Resources (DNR), Urban Nonpoint Source & Storm Water (UNPS & SW) Program Planning Grant Application:** Ms. Nelson noted that Rain to Rivers of Western Wisconsin is requesting Commission sponsorship of the UNPS & SW Planning Grant application. The funding will be used towards the continuation and expansion of education and outreach efforts for the benefit of improving water quality in Western Wisconsin. A *Governmental Responsibility Resolution for Runoff Management Grants*, also needs to be signed by the Commission Chair. Mr. Rasmussen moved to approve the application and signing of resolution, seconded by Mr. Waichulis; motion carried.
4. **Update/Approval of Planner and Lending Specialist Hires:** Information on previous discussions regarding the hiring of Joel West were reviewed. It is proposed that Mr. West be hired as a temporary employee for a three month period to fill the Commission's open planning position. During this time he will be working three days a week; two days a week in the office, and one day a week from home. He will work at an hourly rate with no benefits. After three months the arrangement will be evaluated to see if it will be continued/modified. Projects that Mr. West would be working on were discussed.

Ms. Nelson said that a first round of interviews for the Lending Specialist position had taken place. Additional interviews are scheduled for next week. If a suitable candidate is not found from the resumes submitted the position will be re-advertised. She also noted that Joel West has experience in this area and could possibly fill in on a temporary basis if necessary.

Mr. Weisenbeck moved to authorize Ms. Nelson to hire Joel West on a part-time basis for three months, three days a week, with possible additional work assisting the Regional Business Fund, Inc. if necessary, seconded by Mr. Okey; motion carried.
5. **Next Executive Committee Meeting Date:** Following some discussion, the next Executive Committee meeting will be April 17, 2019 at 1:30 p.m. in Eau Claire.
6. **Next Commission Meeting Date:** Thursday, May 9, 2019 in Clark County.
7. **Motion to Adjourn:** Mr. Waichulis moved to adjourn, seconded by Mr. Rasmussen. Motion carried. Meeting adjourned at 10:25 a.m.

Prepared by Lisa Ruth