

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
10:00 a.m., Thursday, April 13, 2017
Omni Office Center Conference Room, Room 420-Suite C
Banbury Place, 800 Wisconsin Street
Eau Claire, WI**

Commissioners Present: Jess Miller, Jason Bergeron, Joe Waichulis, Richard Creaser, John Frank, William Johnson, Larry Weisenbeck

Staff Present: Lynn Nelson, Lisa Ruth, Kim Zimmerman

1. **Call to Order:** Chair Miller called the meeting to order at 10:02 a.m.
2. **Approval of Minutes of January 12, 2017 Executive Committee Meeting:** A motion was made by Mr. Johnson to approve the minutes, seconded by Mr. Weisenbeck; motion carried.
3. **Eau Claire County Natural Hazards Mitigation Plan Update Agreement:** Ms. Nelson explained that Eau Claire County is requesting assistance in updating the Eau Claire County/City of Eau Claire Natural Hazards Mitigation Plan. This update will keep both entities in compliance with FEMA requirements and maintain mitigation grant eligibility. Mr. Frank moved to approve the agreement, seconded by Mr. Johnson; motion carried.
4. **St. Croix County Natural Hazards Mitigation Plan Update Agreement:** St. Croix County is also requesting assistance in updating their Natural Hazards Mitigation Plan. This update will keep St. Croix County in compliance with FEMA requirements and maintain mitigation grant eligibility. Mr. Waichulis moved to approve the agreement, seconded by Mr. Creaser; motion carried.
5. **FDIC Banking Limits and 2018 Staff Health Insurance Discussion:** Ms. Zimmerman noted that the WCWRPC bank accounts are over FDIC banking limits. RCU has offered to farm out and manage the funds to associated RCU banks in the form of CDs. After some discussion, Mr. Frank made a motion to keep money only in banks in our region as determined by staff after investigating options. He further motioned that no more than \$250,000 dollars be placed with any financial institution. Staff will compare banks for best interest rates. This motion was seconded by Mr. Waichulis; motion carried unanimously.

Ms. Zimmerman stated that the State of Wisconsin is looking into self-insured health insurance coverage. Various organizations have questioned the legality of the state providing such insurance to local units of government. However, the Wisconsin Employee Trust Fund sent a recent letter disagreeing and indicating that several legal opinions point in the direction of allowing this arrangement. This agenda item was informational only and will be monitored as the self-insurance discussion continues.

Commissioners asked staff to put together information regarding future potential staff sick leave payout. Information to be collected will include how much is owed to staff and options regarding setting up a separate account for this liability.

Ms. Zimmerman left the meeting following this agenda item.

6. **Motion to go into Closed Session Pursuant to the Provisions of Section 19.85(1) (c) of Wisconsin Statutes to “Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over Which the Governmental Body has Jurisdiction or Exercises Responsibility”:** Motion made by Mr. Johnson, seconded by Mr. Weisenbeck to go into closed session.
7. **Roll Call Vote to be Taken:** All Commissioners present voted in the affirmative.

Closed Session

8. **Staffing Updates and Executive Director Performance Evaluation.** Ms. Nelson was present for the staffing updates discussion but not for Executive Director Performance Evaluation discussion.
9. **Motion to Return to Open Session:** Mr. Creaser moved to return to open session, seconded by Mr. Weisenbeck; motion carried unanimously. Ms. Nelson and Ms. Ruth joined the meeting once in open session.

Open Session

10. **Any Appropriate Motion/Action:** Retroactive to January 1, 2017, the Executive Director will be given a 3% wage increase. The action passed with no dissenting votes.
11. **Any Other Business:** It was noted by Mr. Johnson that Steve Healy, Director of the Polk County Economic Development Corporation, will be retiring. The county is currently looking for a replacement.

Ms. Nelson mentioned the Strong Towns event to be held on April 20th. The RBF, Inc. has been nominated for a partnership award by the Chippewa County Economic Development Corporation (CCEDC). Awardees will be announced at the CCEDC's Annual Meeting on May 19th. She also noted that there has been much interest in the FEMA mapping issue being discussed at the May 11th Commission meeting. Many counties are sending representatives to attend.
12. **Next Commission Meeting Date:** The next Commission meeting will be May 11th at the Turtleback Golf Course in Rice Lake.
13. **Next Executive Committee Meeting Date:** A date has yet to be determined.
14. **Motion to Adjourn:** Mr. Waichulis moved to adjourn, seconded by Mr. Johnson; motion carried. The meeting adjourned at 11:28 a.m.

Prepared by: Lisa Ruth