

**Minutes of Executive Committee of the  
West Central Wisconsin Regional Planning Commission  
10:00 a.m., Thursday, April 16, 2015  
RPC Offices, 800 Wisconsin Street, Eau Claire, WI**

**Commissioners Present:** Jess Miller, Lee McIlquham, Joe Waichulis, Richard Creaser, Kathleen Clark, William Johnson, Larry Weisenbeck

**Staff Present:** Lynn Nelson, Lisa Ruth, Beth Waldhart

1. **Call to Order:** Chairperson Miller called the meeting to order at 10:00 a.m.
2. **Minutes of February 24, 2015 Executive Committee Meeting:** A motion was made by Mr. Johnson to approve the minutes, seconded by Mr. Weisenbeck; motion carried.
3. **Motion to go into Closed Session Pursuant to the Provisions of Section 19.85(1) (c) of Wisconsin Statutes to “Consider Employment, Promotion, Compensation and/or Performance Evaluation Data of any Public Employee over Which the Governmental Body has Jurisdiction or Exercises Responsibility”**
4. **Roll Call Vote to be Taken:** Mr. Waichulis moved to go into closed session, seconded by Mr. Creaser; motion carried. Roll call vote was taken, all responses in the affirmative.

Closed Session

5. **Discussion on Executive Director Performance Evaluation**
6. **Motion to Return to Open Session:** Mr. Creaser moved to return the meeting to open session, seconded by Mr. Weisenbeck; motion carried.

Open Session

7. **Any Appropriate Action/Motion:** Ms. Clark moved to authorize a salary increase to the Executive Director, effective on her anniversary date, to \$85,000.00, seconded by Mr. Waichulis; motion carried. Mr. Johnson also wanted it noted and approved that Ms. Nelson has done an excellent job in all aspects of her duties and role as Executive Director, seconded by Mr. McIlquham; motion carried.
8. **Discussion/Approve Agreement with Village of Cameron for Preparation of a Community Development Block Grant (CDBG) Public Facility (PF) Application:** Ms. Nelson noted that the staff has completed the survey per an agreement approved in March. The Village is now interested in submitting an application and would like the WCWRPC to prepare said application. Mr. Johnson moved to approve the agreement, seconded by Mr. Waichulis; motion carried.
9. **Regional Business Fund (RBF) Update:** Ms. Waldhart gave a history of the consolidated regional business revolving loan fund. She briefly explained the program and the amount of funds, jobs, dollars leveraged and businesses assisted because of this fund. Due to an audit by the Department of Housing and Urban Development (HUD) on the state’s CDBG program, numerous findings and concerns were issued, one related to the defederalization of the funds. HUD has issued a final decision saying that all cash on hand was to be considered federal dollars and any new loans made must follow all federal rules and regulations. This change would have a negative effect on the businesses in our region. Federal requirements make it difficult for business owners to access gap financing, and reporting requirements for a portfolio of almost 400 loans would be a daunting task. Ms. Waldhart asked that Commissioners support the RBF, Inc. in encouraging the Department of Administration (DOA) and HUD to allow the defederalized status to remain intact. It was the consensus of the Commissioners to draft a resolution showing this support. The resolution will be discussed at the May Commission meeting. Encouraging counties to adopt similar resolutions was discussed as well.
10. **Adjournment:** A motion was made by Ms. Clark to adjourn, seconded by Mr. Johnson; motion carried.

Prepared by: Lisa Ruth