

**Minutes of the
West Central Wisconsin Regional Planning Commission (WCWRPC) Meeting
Thursday, May 24, 2018 - 10:00 a.m.
St. Croix Valley Business Innovation Center, River Falls, WI**

Commissioners Present: Stan Buchanan, Louie Okey, Gary Taxdahl, Dave Eisenhuth, Steve Gerrish, Glen Sikorski, Peter Kaz, Allen Krause, Joe Waichulis, Diane Morehouse, Steve Rasmussen, John Frank, Connie Russell, Joe Demulling, William Johnson, Tracy LaBlanc, Dan Hansen, Larry Weisenbeck

Commissioners Absent: Tom Quinn, Judy Achterhof, Melissa Janssen

Staff Present: Lynn Nelson, Lisa Ruth, Craig Johnson

Visitors Present: Roger Larson, St. Croix County Board Chair; Danielle Campeau, Innovation Center Director; Dave Bartlett, Dunn County Board Chair; Patty Schachtner, District 10 Senator; Kaylee LaBlanc, Visitor

1. **Call to Order:** The meeting was called to order at 10:00 a.m. by Vice-Chair John Frank.
2. **Welcome and Introduction of Commissioners and Guests:** Commissioners and guests introduced themselves. Mr. Larson welcomed Commissioners to St. Croix County.
3. **Review and Approve Minutes of March 9, 2018 Commission Meeting:** Mr. Johnson moved to accept the minutes as distributed with one correction on page 2, Item 9 – change Mr. William to Mr. Johnson; seconded by Ms. Morehouse.
4. **Review and Approve Disbursements:** A motion was made by Mr. Gerrish to approve the disbursements, seconded by Mr. Waichulis; motion carried.
5. **St. Croix Valley Business Innovation Center Presentation:** Ms. Campeau provided the background leading to building the Innovation Center and highlighted the uses, funding, background data, rates, management, and operational costs of the Center. A tour of the facility will be given after lunch.
6. **Resolution Recognizing Outgoing Commission Members:** Vice-Chair Frank presented a resolution recognizing the contributions of Commissioners not returning for the 2018-2020 term. Ms. LaBlanc moved to approve the resolution, seconded by Mr. Taxdahl; motion carried unanimously.
7. **WCWRPC – Who We Are and What We Do:** Ms. Nelson provided an organizational overview of WCWRPC. This presentation is part one of a two part Commissioner orientation.
8. **Annual Levy for 2019 Calendar Year:** Ms. Nelson presented options for the annual levy amount to be charged to member counties for the 2019 calendar year. After some discussion, Mr. Taxdahl moved to approve Option #1, seconded by Mr. Gerrish; motion carried.
9. **Overview of Nominating and Election Process for WCWRPC Officers and Executive Committee Members:** Vice-Chair Frank explained the process for nominating and electing officers and Executive Committee members. He noted that the Nominating Committee has been appointed and includes Larry Weisenbeck, Steve Rasmussen, and Tracy LaBlanc.

BREAK: Nominating Committee met at this time.

- 10. Election of WCWRPC Officers and Executive Committee Members:** The following people were submitted on behalf of the Nominating Committee – Chairperson, John Frank; Vice-Chairperson, William Johnson; Secretary/Treasurer, Joe Waichulis, Jr.

Larry Weisenbeck, Nominating Committee Chair, presented the nomination of John Frank for WCWRPC Chair and asked if the group wished to add any additional nominations. There being no other nominations, Mr. Waichulis moved to accept the Committee's appointment of Mr. Frank for Chair and close the nominations, seconded by Mr. Rasmussen; motion carried.

Vice-Chair Frank asked if there were any other nominations for Vice-Chair. There being no other nominations, Mr. Demulling moved to accept the Committee's appointment of Mr. Johnson for Vice-Chair and close the nominations, seconded by Mr. Rasmussen; motion carried.

Vice-Chair Frank asked if there were any other nominations for Secretary/Treasurer. There being no other nominations, Mr. Johnson moved to accept of the Committee's appointment of Mr. Waichulis for Secretary/Treasurer and close the nominations, seconded by Ms. Morehouse; motion carried.

The other Executive Committee appointments are: Louie Okey, Barron County; Steve Gerrish, Chippewa County; Steve Rasmussen, Dunn County; Larry Weisenbeck, St. Croix County.

New Chair John Frank assumed leadership position for meeting.

- 11. Association of Wisconsin Regional Planning Commission (AWRPC) Summit:** Ms. Nelson noted that AWRPC is hosting a staff and Commissioner Summit in Wisconsin Rapids on June 14, 2018. This event provides an opportunity to learn about and network with Regional Planning Commissions from throughout the state. She asked that each county select a member to attend the Summit. The following members will be attending the Summit: Louie Okey, Glen Sikorski, Joe Waichulis, Steve Rasmussen, John Frank, William Johnson, and Dan Hansen.
- 12. Director's Report:** Ms. Nelson provided an update on project, budget, and staffing activities.
- 13. Next Executive Committee Meeting Date:** The Executive Committee will be meeting at the WCWRPC offices in Eau Claire on June 28, 2018.
- 14. Next Commission Meeting Date:** The next Commission meeting will be Thursday, July 12, 2018 in Eau Claire County. This meeting will also involve an orientation portion for new members and a refresher for existing members.
- 15. Adjournment:** Mr. Waichulis moved to adjourn, seconded by Mr. Kaz; motion carried. The meeting adjourned at 11:50 a.m.

At this time, Scot Simpson, City Administrator for River Falls, gave a presentation on the Innovation Center and other activities in River Falls. He thanked the WCWRPC staff for all the work that went into making the Innovation Center a reality.

Prepared by: Lisa K. Ruth