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## Public Meeting Notice

**West Central Wisconsin Regional Planning Commission (WCWRPC)**

**10:00 a.m., Thursday, May 28, 2020**

**Note: This is a Zoom Conference Call Meeting**

Dial In Number: 301-715-8592

Meeting ID: 833 7110 7264

Passcode: 552574

## Agenda

1. **Call to Order - Chair John Frank**
2. **Welcome and Introduction of Commissioners and Guests - Frank**
3. **Review and Approve Minutes of March 13, 2020 Commission Meeting - Frank**
4. **Review and Approve Disbursements - Frank**
5. **Resolution Recognizing Outgoing Commission Members - Frank**  
*Background: A resolution has been prepared recognizing the contributions of Commissioners who are not returning for the 2020-2022 term.*  
*Potential Action: Review and approve resolution.*
6. **Resolution Amending the Economic Development Administration (EDA) Revolving Loan Fund (RLF) Plan - Executive Director Lynn Nelson/Fund Manager Tobi LeMahieu/Frank**  
*Background: EDA is allowing certain temporary flexibilities to recipients of EDA funded Revolving Loan Fund Awards in light of the impact of COVID-19 on small businesses. These temporary flexibilities need to be reflected in an updated Revolving Loan Fund Plan.*  
*Potential Action: Review EDA RLF plan amendments and approve resolution.*
7. **Resolution Approving the Economic Development Administration (EDA) CARES Act Recovery Assistance Revolving Loan Fund (RLF) Plan - Nelson/LeMahieu/Frank**  
*Background: EDA has invited WCWRPC to apply for non-competitive CARES Act recovery assistance to fund a Revolving Loan Fund to support small businesses impacted by COVID-19. In order to receive EDA Cares funding, all RLF operators must agree to administer their new RLF in accordance with an EDA approved RFL plan.*  
*Potential Action: Review and approve resolution in support of the RLF Plan.*

**West Central Wisconsin Regional Planning Commission**

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8. **Annual County Levy for 2021 Calendar Year – Nelson/Frank**  
*Background: At the March 13, 2020 Commission meeting, a levy fee to be charged to members counties for the 2021 calendar year was adopted with the request to bring the item back for further consideration at the May 28, 2020 meeting because of uncertain upcoming financial circumstances due to COVID 19. The adopted fee and other options will be presented for discussion and consideration.*  
*Potential Action: Confirm or revise the 2021 Annual Levy.*
9. **Overview of Nominating and Election Process for WCWRPC Officers – Frank**  
*Background: The process to be used in nominating and electing WCWRPC Officers will be reviewed.*  
*Potential Action: Informational only.*

**BREAK (Nominating Committee will meet at this time via Wisline)**

10. **Election of WCWRPC Officers – Nominating Committee Chair Steve Rasmussen**  
*Background: The Nominating Committee will present the slate of candidates for officer positions which will then be voted on. The process of selecting members for the Executive Committee will also be discussed.*  
*Potential Action: Nomination and election of WCWRPC Officers and instruction on the selection of Executive Committee Members.*

**NEW CHAIR ASSUMES LEADERSHIP POSITION FOR MEETING**

11. **Directors Report – Nelson**  
*Background: Nelson will provide an update on project, budget, and staffing activities.*  
*Potential Action: Informational Only*
12. **Next Executive Committee Meeting Date – June 11, 2020 – Location to be Determined**
13. **Next Commission Meeting Date – Thursday, July 9, 2020 – Location to be Determined**
14. **Adjournment**

**ATTENTION COMMISSIONERS: If you are unable to attend, please contact Lisa Ruth at 715-836-2918 or [lruth@wcwrpc.org](mailto:lruth@wcwrpc.org). Counts are needed for quorum and lunch purposes.**