

**Minutes of the Executive Committee Meeting of the  
West Central Wisconsin Regional Planning Commission (WCWRPC)  
Thursday, June 11, 2020, 10:00 a.m.  
Zoom Video or Dial-In Meeting**

**Commissioners Present by Phone/Video:** Louie Okey, Don Hauser, Joe Waichulis, Steve Rasmussen, John Frank, Tracy LaBlanc, Larry Weisenbeck

**Staff Present:** Lynn Nelson, Lisa Ruth, Landon Profaizer

1. **Call to Order:** Chair Frank called the meeting to order at 10:04 a.m.
2. **Approval of Minutes of April 28, 2020 Executive Committee Meeting:** A motion was made by Mr. Rasmussen to approve the April 28, 2020 Executive Committee meeting minutes as presented, seconded by Mr. Okey; motion carried.
3. **Review of Staff Salary Schedule:** Ms. Nelson explained that the Finance Manager position has evolved to include additional responsibilities. Ms. Nelson feels that the top of the salary schedule for that position is too low after comparing salaries to other RPCs in the state. To continue merit increases for this individual, she would like to increase the top range to \$65,000. Mr. Okey moved to approve the salary adjustment, seconded by Mr. Waichulis; motion carried.
4. **2021 Preliminary Budget Review:** Ms. Nelson noted that this budget review is for informational purposes and discussion. The full Commission will be approving the preliminary budget at the September meeting, with the final budget being approved in January. She proposed and explained three budget options/scenarios dependent on funding availability and project demand. After some discussion, Mr. Rasmussen moved to approve Option 3. Mr. Hauser seconded; motion carried.
5. **Any Other Business Or Updates:** Ms. Nelson updated Commissioners on current projects.
6. **Next Commission Meeting Date – Thursday, July 9, 2020:** It was the consensus and preferred that this meeting would be in-person. However, depending on future circumstances, it may be held via video meeting or a combination of both.
7. **Next Executive Committee Meeting Date – To be determined**
8. **Motion to Adjourn:** Mr. Waichulis moved to adjourn, seconded by Mr. Weisenbeck; motion carried. Meeting adjourned at 10:42 a.m.

Prepared by Lisa Ruth