

Meeting Notice

Executive Committee of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
1:00 p.m., Tuesday, June 25, 2019
Conference Room of the WCWRPC Offices
800 Wisconsin Street, Banbury Place
Eau Claire, WI

Agenda

1. **Call to Order - Chair John Frank**
2. **Review and Approve Minutes of May 9, 2019 Executive Committee Meeting - Frank**
3. **2020 Preliminary Budget Review - Executive Director Nelson/Frank**
Background: A review of the 2020 preliminary budget will take place.
Potential Action: Review and provide feedback on the 2020 preliminary budget.
4. **Staffing Updates - Nelson/Frank**
Background: Consider the hiring of a Lending Specialist candidate and discuss ongoing planning staff needs.
Potential Action: Consider and approve staff hires as appropriate.
5. **Staff Vehicle Purchase - Nelson/Frank**
Background: Review bids received for the purchase of a replacement staff vehicle.
Potential Action: Consider and approve the purchase of a replacement staff vehicle.
6. **Policy Regarding Replacement of Staff Vehicles - Nelson/Frank**
Background: Consider adopting a policy for replacement of staff vehicles.
Potential Action: Consider and act on a policy for replacement of staff vehicles as appropriate.
7. **Auditor Selection - Nelson/Frank**
Background: Review auditor proposals received in response to a Request for Proposals.
Potential Action: Consider and approve the hiring of an auditor for 2020-2023 auditing services.
8. **Discuss 2018 Audit Material Weaknesses and Use of Segregated Accounts- Nelson/Frank**
Background: Discuss 2018 audit material weaknesses and the use of segregated accounts as suggested at the May 9, 2019 Commission meeting.
Potential Action: Any actions as considered appropriate by the Executive Committee.

9. Bylaw Update – Nelson/Frank

Background: Consider a bylaw update to allow for minor revisions to Commission agreements that have previously been approved.

Potential Action: Consider and approve a bylaw update as appropriate.

10. Commission Sick Leave Conversion Policy – Nelson/Frank

Background: Consider changes to the Commission sick leave conversion policy.

Potential Action: Discuss and act on the sick leave conversion policy as appropriate.

11. Any Other Business – Frank

12. Next Executive Committee Meeting Date – To Be Determined

13. Next Commission Meeting Date – Thursday, July 11, 2019 – ST. CROIX COUNTY

14. Adjournment – Frank

ATTENTION COMMISSIONERS: If you are unable to attend, please contact Lisa Ruth at 715-836-2918 or lruth@wcwrpc.org. Counts are needed for quorum purposes.