

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
10:00 a.m. - Thursday, June 9, 2016
WCWRPC Offices, Eau Claire, WI**

Commissioners Present: Jess Miller, Jason Bergeron, Joe Waichulis, Richard Creaser, John Frank, William Johnson, Larry Weisenbeck

Staff Present: Lynn Nelson, Lisa Ruth, Tobi LeMahieu, Chris Straight

1. **Call to Order:** Chair Miller called the meeting to order at 10:00 am.
2. **Approval of Minutes of April 14, 2016 Executive Committee Meeting:** A motion was made by Mr. Johnson to approve the minutes, seconded by Mr. Creaser; motion carried.
3. **Village of Luck Community Development Block Grant (CDBG) Administration Agreement:** Ms. Nelson stated that the Village of Luck has requested assistance in administering a \$500,000 CDBG public facility project. Mr. Johnson moved to approve the agreement, seconded by Mr. Waichulis; motion carried.
4. **WCWRPC Bylaws Update:** Ms. Nelson noted that updating the bylaws was one of a few internal organizational items she intended to go over with the Executive Committee in upcoming meetings. Ms. Nelson went over her proposed changes with minor adjustments by Commissioners. Mr. Frank moved to approve the bylaws as amended and recommend approval by the full Commission at the July 14, 2016 meeting, seconded by Mr. Johnson; motion carried.
5. **2017 Budget/Organizational Discussion:** Ms. Nelson discussed what will take place regarding 2017 budget and organizational considerations. The Executive Committee will be reviewing the budget again at the August meeting and it will then be presented to the full Commission in September.
6. **Director's Report:** Ms. Nelson updated Commissioners on current and upcoming staff activities. Two big events that she is working on include the Annual Meeting for the Association of Wisconsin Regional Planning Commissions and the 2016 WEDA fall conference. Tobi LeMahieu presented possible EDA projects for UW-Stout, Osceola, and the Confluence in Eau Claire. Chris Straight gave an update on the Red Cedar Watershed project and funding opportunities for comprehensive planning.
7. **Next Commission Meeting Date:** The next meeting will be July 14, 2016 in Eau Claire County.
8. **Next Executive Committee Meeting Date:** The next meeting is scheduled for August 11, 2016.
9. **Adjournment:** Meeting adjourned at 12:05 pm.

Prepared by: Lisa Ruth