

**Minutes of the  
West Central Wisconsin Regional Planning Commission (WCWRPC) Meeting  
Thursday, July 11, 2019 - 10:00 a.m.  
Woodville Community Hall, Woodville, WI**

**Commissioners Present:** Stan Buchanan, Louie Okey, Dave Eisenhuth, Steve Gerrish, Glen Sikorski, Peter Kaz, Allen Krause, Joe Waichulis, Diane Morehouse, Steve Rasmussen, John Frank, Melissa Janssen, Connie Russell, Joe Demulling, William Johnson, Tracy LaBlanc, Judy Achterhof, Dan Hansen, Larry Weisenbeck

**Commissioners Absent:** Gary Taxdahl, Tom Quinn

**Staff Present:** Lynn Nelson, Lisa Ruth, Chris Straight

**Visitors Present:** Jan Nelson, Administrator-Village of Woodville; Wendy Sander, Planner-Cedar Corporation

1. **Call to Order:** The meeting was called to order at 10:00 a.m. by Chair John Frank.
2. **Welcome and Introduction of Commissioners and Guests:** Commissioners, staff, and guests introduced themselves.
3. **Review and Approve Minutes of May 9, 2019 Commission Meeting:** Mr. Hansen moved to accept the minutes as distributed, seconded by Ms. Morehouse; motion carried.
4. **Review and Approve Disbursements:** A motion was made by Mr. Okey to approve the disbursements, seconded by Mr. Kaz; motion carried.
5. **Placemaking Presentation:** Mr. Straight gave a background presentation on the placemaking experiences of WCWRPC. He explained what placemaking is and how it strengthens the community and quality of life. Staff completed an exercise in Woodville in 2013, with a follow-up in 2018. Jan. Nelson and Wendy Sander highlighted accomplishments in Woodville due to the placemaking effort. They also stated that new projects/ideas were in the vision stage.
6. **Polk County Housing Studies Agreement:** Executive Director Nelson stated that nine units of government (eight communities and Polk County) are seeking assistance from the WCWRPC for completion of housing studies. 2/3 of the cost will be covered by Community Development Block Grant planning funds secured through an application prepared by WCWRPC staff in coordination with the Polk County Economic Development Corporation. Mr. Rasmussen moved to approve the agreement, seconded by Mr. Gerrish; motion carried.
7. **University of Wisconsin-River Falls Survey Research Center Agreement:** WCWRPC will be subcontracting with the UW-River Falls Survey Research Center to assist with preparing, distributing and tabulating housing surveys, as part of the Polk County housing studies project. Mr. Johnson moved to approve the agreement, seconded by Mr. Hansen; motion carried.
8. **City of Stanley Comprehensive Plan Update Agreement:** The City of Stanley is looking to update their community comprehensive plan, outdoor recreation plan, and zoning map with assistance from WCWRPC. 2/3 of the cost will be covered by Community Development Block Grant planning funds secured through an application prepared by WCWRPC staff. Mr. Kaz moved to approve the agreement, seconded by Mr. Sikorski; motion carried.
9. **City of Greenwood Tax Increment Financing (TIF) District Project Plan Agreement:** The City of Greenwood is requesting assistance in preparing a Tax Increment Financing District Project

Plan for a new development area in the community. Mr. Kaz moved to approve the agreement, seconded by Mr. Waichulis; motion carried.

10. **Bylaw Update:** The Executive Committee is recommending an update to the bylaws to allow for minor revisions to Commission agreements that have previously been approved. Ms. Morehouse moved to approve the update, seconded by Mr. Okey; motion approved unanimously.
11. **2020 Preliminary Budget Review:** Ms. Nelson reviewed the Commission's 2020 preliminary budget and answered questions/requested input. The final draft will be brought before the Commission at the September meeting for approval, with the final budget approved in January.
12. **Director's Report:** Ms. Nelson highlighted project, budget, and staffing activities.
13. **Next Executive Committee Meeting Date:** To be determined.
14. **Next Commission Meeting Date:** The next Commission meeting is Thursday, September 12, 2019, in Eau Claire County.
10. **Adjournment:** The meeting adjourned at 11:57 a.m.

Prepared by: Lisa K. Ruth