

**Minutes of the Executive Committee Meeting of the  
West Central Wisconsin Regional Planning Commission (WCWRPC)  
Thursday, July 29, 2021  
Zoom Video or Dial-In Meeting**

**Commissioners Present:** Louie Okey, Don Hauser, Joe Waichulis, Steve Rasmussen, John Frank, Larry Weisenbeck

**Commissioner Absent:** Tracy LaBlanc

**Staff Present:** Lynn Nelson, Lisa Ruth, Landon Profaizer

1. **Call to Order:** Chair Frank called the meeting to order at 1:30 p.m.
2. **Approval of Executive Committee Minutes of July 8, 2021:** A motion was made by Mr. Waichulis to approve the July 8, 2021 Executive Committee meeting minutes as presented, seconded by Mr. Okey; motion carried.
3. **Approval of Assistant Planner Candidate:** Mr. Rasmussen moved to approve the candidate presented by Ms. Nelson, seconded by Mr. Weisenbeck; motion carried.
4. **Approval of Entering into a Memorandum of Understanding with the Wisconsin Economic Development corporation (WEDC) for Administration of the Wisconsin Tomorrow Main Street Bounceback Program:** Ms. Nelson explained that the WCWRPC has not yet received the Memorandum of Understanding from WEDC. WEDC has additionally asked that the WCWRPC put together a policy manual for administration of the program. Both will need to be approved at a future meeting.
5. **Motion to go into Closed Session:** Pursuant to the Provisions of Section 19.85(1) (e) and (g) of Wisconsin Statutes to “review loan applications, negotiate the terms for investment of public funds, and confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”.
6. **Roll Call Vote to be Taken:** A roll call vote was taken; all Commissioners present voted in the affirmative.

Closed Session

7. **Review of Microenterprise Grant Applications:** A new application was reviewed by the Executive Committee.
8. **Motion to Return to Open Session:** Mr. Okey moved to return to open session, seconded by Mr. Rasmussen; motion carried.

Open Session

9. **Any Appropriate Motion/Action:** An additional applicant was determined to be eligible for the program. The funds for this application will be taken from the administrative budget as it is anticipated that the full amount allocated for staffing will not be needed. Chair Frank noted that this application was evaluated by two staff members and the complete and eligible application met all program requirements and displayed a proper use of funds. Mr. Waichulis moved to approve the application recommended by staff, seconded by Mr. Weisenbeck; motion carried.
10. **Any Other Business or Updates:** There was no other business.
11. **Next Executive Committee Meeting Date:** To be Determined

12. **Next Commission Meeting Date: Thursday, September 9, 2021:** Location to be Determined; most likely a joint in person and Zoom meeting.
13. **Adjournment:** Mr. Weisenbeck moved to adjourn, seconded by Mr. Hauser; motion carried. The meeting adjourned at 1:49 p.m.

Prepared by Lisa Ruth