

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
4:00 p.m., Thursday, August 17, 2017
WCWRPC Office – Conference Call
Banbury Place, 800 Wisconsin Street
Eau Claire, WI**

Commissioners Present: Jess Miller, Jason Bergeron, Joe Waichulis, Richard Creaser, John Frank, William Johnson, Larry Weisenbeck

Staff Present: Lynn Nelson, Lisa Ruth, Kim Zimmerman

1. **Call to Order:** Chair Miller called the meeting to order at 4:02 p.m.
2. **Approval of Minutes of April 13, 2017 Executive Committee Meeting:** A motion was made by Mr. Weisenbeck to approve the minutes, seconded by Mr. Johnson; motion carried.
3. **Approval of Associate Planner Hire:** Ms. Nelson explained that Megan Will has been offered the open Planner position. This is a position that has been vacant since December 2016. Many qualified applications were received and a total of four persons were interviewed. Commissioners agreed that Ms. Will's resume shows she is very qualified for the position. Mr. Waichulis moved to approve the hiring of Megan Will, seconded by Mr. Creaser; motion carried.
4. **Other Business:** Ms. Nelson noted that Jennifer Ludwig, Loan Processor for the RBF, Inc. has left for another position. Interviews have taken place and an offer is being presented tomorrow to a candidate. Once accepted, the Executive Committee will meet again to approve the hire.

Ms. Nelson stated that she and Ms. Zimmerman have researched various options regarding FDIC banking limits. She reminded Commissioners of the current situation. Being proposed is moving a portion of money to a Money Market account at Citizens State Bank, and a larger portion to a 24 month Certificate of Deposit at Dairy State Bank. After some discussion, Commissioners asked that this item be placed on the agenda of the next Executive Committee meeting. The motion at the April 13, 2017 Executive Committee meeting regarding this topic will need to be reconsidered.

Ms. Nelson provided an update on a couple of recently submitted grant applications. The Village of Osceola EDA application has moved on for further consideration and the City of Greenwood Community Development Block Grant (CDBG) public facility application was awarded \$500,000 or 50% of the project cost (whichever is less).

5. **Next Commission Meeting Date:** The next Commission meeting will be September 14, 2017 at the River Prairie Center in Altoona.
6. **Next Executive Committee Meeting Date:** A date has yet to be determined.
7. **Motion to Adjourn:** Mr. Johnson moved to adjourn, seconded by Mr. Waichulis; motion carried. The meeting adjourned at 4:15 p.m.

Prepared by: Lisa Ruth