

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
10:00 a.m., Thursday, August 24, 2017
WCWRPC Office – Conference Call
Banbury Place, 800 Wisconsin Street
Eau Claire, WI**

Commissioners Present: Jess Miller, Jason Bergeron, Joe Waichulis, Richard Creaser, John Frank, William Johnson, Larry Weisenbeck

Staff Present: Lynn Nelson, Lisa Ruth

1. **Call to Order:** Chair Miller called the meeting to order at 10:00 a.m.
2. **Reconsider Adoption of Minutes from April 13, 2017 Executive Committee Meeting:** Motion was made and seconded to reconsider item #5 from the Minutes of the April 13, 2017 meeting of the Executive Committee where the Executive Committee adopted a motion to limit the amount of WCWRPC funds deposited in any financial institution to \$250,000 (the limit of FDIC insurance). The motion to reconsider was premised on subsequent relevant information presented to the Executive Committee at its August 17, 2017 meeting where WCWRPC staff indicated that the Wisconsin State Deposit Guarantee Fund provides deposit insurance up to \$400,000 per institution and that staff would prefer an account with the higher limits for financial management purposes. Motion to reconsider carried. After discussion, motion by Mr. Waichulis, seconded by Mr. Weisenbeck, to refer the matter to the full Commission and have it included as an agenda item for the Commission's September 14 meeting. Motion carried.
3. **Approval of Minutes of August 17, 2017 Executive Committee Meeting:** A motion was made by Mr. Johnson to approve the minutes, seconded by Mr. Creaser; motion carried.
4. **Approval of Loan Processor Hire:** Mai Xiong-Thao has been offered the open Loan Processor position. Ms. Xiong-Thao is relocating to the area and was previously employed at AbbyBank in Abbotsford (out of the Wausau office). Her start date will be September 11th. Mr. Weisenbeck moved to approve the hiring of Mai Xiong-Thao, seconded by Mr. Johnson; motion carried.
5. **Other Business:** Commissioners discussed recent turnover of WCWRPC staffing to the Regional Business Fund, Inc. (RBF). Over the past year 100% of the staffing has turned over (a total of three staff persons including the Fund Manager, Lending Specialist, and Loan Processor). Ms. Nelson noted that according to staff who have left they were being heavily recruited by local financial institutions, in most cases by persons who were either RBF Board or Committee members. Executive Committee members discussed potential ways to address this situation. It was suggested that this item be placed on the September 14, 2017 Commission meeting agenda for discussion by the full group.

Mr. Frank asked that employees of the WCWRPC be asked to attend the September 14th Full Commission meeting.
6. **Motion to Adjourn:** Mr. Waichulis moved to adjourn, seconded by Mr. Johnson; motion carried. The meeting adjourned at 10:25 a.m.

Prepared by: Lisa Ruth