

**Minutes of
West Central Wisconsin Regional Planning Commission
10:00 a.m., Thursday, September 10, 2015
Loyal City Hall, Loyal, WI**

Commissioners Present: Ken Jost, Travis Turner, Lee McIlquham, Florian Skwierczynski, Mike Goettl; Chuck Rueth, Norman Wesenberg, Joe Waichulis, Richard Creaser, Steve Rasmussen, Robert Walter, Kathy Clark, Gordy Steinhauer, Warren Nelson, Agnes Ring, Larry Weisenbeck

Commissioners Absent: Jess Miller, John Frank, William Johnson, Craig Moriak, Travis Schachtner

Staff Present: Lynn Nelson, Lisa Ruth

Visitors Present: Dave Williams, Mayor-City of Loyal; Sheila Nyberg, Clark County EDC; John Ross, Clark County Emergency Management; Rick Dailey, Clark County Forest & Parks; Melissa Kono, UW Extension; Mark Renderman, Owen-Withee-Curtiss Fire District

1. **Call to Order:** Due to the absence of Chair Miller, Vice-Chair McIlquham called the meeting to order at 10:00 a.m.
2. **Welcome and Introductions:** Mayor Williams welcomed Commissioners to Loyal.
3. **Action Items:**
Minutes of July 22, 2015 Commission Meeting: Mr. Rueth moved to accept the minutes as distributed; seconded by Mr. Waichulis; motion carried.
4. **Review and Approve Disbursements:** A motion was made by Mr. Rasmussen to approve the disbursements, seconded by Mr. Walter; motion carried.
5. **City of Rice Lake Project Plan Amendment for TIF District #3 Agreement:** Ms. Nelson explained that the City of Rice Lake has requested assistance in preparing the TIF amendment. Mr. Rueth moved to approved the agreement, seconded by Ms. Clark; motion carried.
6. **Lake Altoona Placemaking Subcontract with Ayres & Associates, Inc.:** Ms. Nelson stated that this subcontract was for placemaking activities in coordination with a Master Park Plan. However, she noted some changes need to be made to the contract drafted by Ayres. After describing the changes, Mr. Walter moved to approve the subcontract with the proposed changes, seconded by Ms. Ring; motion carried.
7. **Resolution Authorizing WCWRPC to Join the State Health Insurance Program:** Ms. Nelson noted that under our current provider, our staff health insurance will be increasing by 25% for 2016. This is on top of a 25% increase for 2015. After discussions with staff and other RPCs in Wisconsin, it was decided to look into joining the state health insurance program since their increases have been significantly less. In order to join the state program a resolution would need to be adopted by the Commission and submitted by October 1st. At this point however the final rates are not yet out, but should be soon. After some discussion, it was also suggested to also look at the Group Health Trust through WCA. Mr. Waichulis moved to approve signing the resolution, contingent that the state plan falls within parameters of the Director's request, seconded by Mr. Weisenbeck; motion carried.
8. **2016 Draft Budget Approval:** Ms. Nelson went over the budget numbers for 2016 noting that as per state statutes the Commission is required to adopt a draft budget in September for the following year. The budget as proposed is a very rough draft in that not all of the necessary budget information requested had yet been received to finalize numbers. It was suggested that this rough budget be adopted with further revisions to be presented at the November meeting. After some questions, a motion was made by Ms. Clark to approve the 2016 budget, seconded by Mr. Rasmussen; motion carried.
9. **EDA Comprehensive Economic Development Strategy (CEDS Survey):** Ms. Nelson stated that the RPC is in the process of updating the CEDS. The staff is seeking input from the Commissioners and asked that they fill out the survey emailed to them prior to the meeting or the copy included in their meeting packets.

10. **Director's Report:** Ms. Nelson indicated that the EDA application for River Falls has been awarded and the RPC will be providing administrative services for that project. She summarized other projects that staff is currently working on.
11. **Presentation – Project and Partnerships in Clark County:** Ms. Nelson introduced the presenters. They included Sheila Nyberg, Executive Director of the Clark County EDC; John Ross, Director of Clark County Emergency Management; Rick Dailey, Administrator Clark County Forest & Parks; Melissa Kono, UW Extension CNRD Agent; and Mark Renderman, Fire Chief & EMS Service Director of the Owen-Withee-Curtiss Fire District. Presenters gave a brief report on the services they provide for Clark County and the various projects they worked on with RPC staff. Ms. Nelson also referred Commissioners to a handout summarizing other projects currently underway in Clark County.
12. **Next Executive Committee Meeting Date:** The next meeting will be Thursday, October 8th at the RPC offices.
13. **Next Commission Meeting Date:** The next Commission meeting will be November 12th in Dunn County.
14. **Adjournment:** Mr. Waichulis made a motion to adjourn the meeting, seconded by Mr. Rueth; motion carried. The meeting adjourned at 11:58 a.m.

Prepared by: Lisa K. Ruth