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## Annual Meeting Notice

West Central Wisconsin Regional Planning Commission (WCWRPC)

10:00 a.m., Thursday, September 10, 2020

**Note: This is a Zoom Conference Call Meeting**

Telephone Dial In: 312-626-6799

Meeting ID: 813 9174 6137

Passcode: 781013

## Agenda

1. **Call to Order - Chair John Frank**
2. **Welcome and Introduction of Commissioners and Guests - Frank**
3. **Review and Approve Minutes of July 9, 2020 Commission Meeting - Frank**
4. **Review and Approve Disbursements - Frank**
5. **Discussion/Approval of the 2020 Economic Development Administration (EDA) Comprehensive Economic Development Strategy (CEDS) Document - Associate Planners Landon Profaizer & Craig Johnson/Executive Director Lynn Nelson/Frank**  
*Background: As per EDA requirements, every five years WCWRPC must submit an updated CEDS document for the region. The updated document will be presented for discussion and approval.*  
*Potential Action: Review CEDS and approve resolution for adoption.*
6. **2021 Preliminary Budget Approval - Nelson/Frank**  
*Background: As per state statute, WCWRPC must adopt a preliminary budget for the coming year prior to October 1<sup>st</sup> of the current year.*  
*Potential Action: Review and approve 2021 Preliminary Budget.*
7. **Consideration of Minimum Dollar Amount in Reserve Account - Nelson/Frank**  
*Background: At the July 9, 2020 Commission meeting, discussion took place regarding the need to set a minimum dollar amount to be maintained in the WCWRPC Reserve Account. The matter was further considered at a July 24, 2020 Executive Committee meeting with the Executive Committee recommending to the full Commission that the Reserve Account should be maintained at a minimum sufficient to cover six months of expenses for the WCWRPC. Should the Account fall below that minimum, the Executive Committee would meet to consider options to address the deficiency.*  
*Potential Action: Discuss and approve a minimum amount to be maintained in the WCWRPC Reserve Account.*
8. **Altoona School District Safe Routes to School Plan Implementation Agreement - Nelson/Frank**  
*Background: The Altoona School District is requesting WCWRPC assistance with implementation activities identified in the community's Safe Routes to School Plan.*  
*Potential Action: Review and approve agreement.*

**West Central Wisconsin Regional Planning Commission**

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9. **Chippewa Falls Area United School District Safe Routes to School Plan Implementation Agreement – Nelson/Frank**  
*Background: The Chippewa Falls Area United School District is requesting WCWRPC assistance with implementation activities identified in the community's Safe Routes to School Plan.*  
*Potential Action: Review and approve agreement.*
10. **Eau Claire Area School District Safe Routes to School Plan Implementation Agreement – Nelson/Frank**  
*Background: The Eau Claire Area School District is requesting WCWRPC assistance with implementation activities identified in the community's Safe Routes to School Plan.*  
*Potential Action: Review and approve agreement.*
11. **Directors Report – Nelson**  
*Background: Nelson will provide an update on project, budget, and staffing activities.*  
*Potential Action: Informational Only*
12. **Next Executive Committee Meeting Date – To be Determined**
13. **Next Commission Meeting Date – Thursday, November 12, 2020 – Location to be Determined**
14. **Adjournment**

**ATTENTION COMMISSIONERS: If you are unable to attend, please contact Lisa Ruth at 715-836-2918 or [lruth@wcwrpc.org](mailto:lruth@wcwrpc.org). Counts are needed for quorum purposes.**