

**Minutes of
West Central Wisconsin Regional Planning Commission
10:00 a.m., Thursday, September 11, 2014
Phoenix Bar & Grill, Baldwin, WI**

Commissioners Present: Jess Miller, Travis Turner, Lee McIlquham, Florian Skwierczynski, Joe Waichulis, Chuck, Rueth, Norman Wesenberg, Richard Creaser, Robert Walter, Steve Rasmussen, Kathy Clark, John Frank, Gordy Steinhauer, William Johnson, Warren Nelson, Craig Moriak, Larry Weisenbeck, Agnes Ring, Travis Schachtner

Commissioners Absent: Ken Jost, Mike Goettl

Staff Present: Lynn Nelson, Lisa Ruth, Eric Anderson, Ann Schell, Jason Duba

Visitors Present: Max Docksey, Congressman Duffy's Office

1. **Call to Order:** Chair Miller called the meeting to order at 10:00 a.m.
2. **Welcome and Introductions:** Mr. Docksey introduced himself and said to let him know if anyone has questions or concerns to bring to Congressman Duffy.
3. **Presentation by Seth Hudson:** Due to unforeseen circumstances, Mr. Hudson could not make the meeting.
4. **Staff Transportation Projects Update:** Ms. Schell went over the aspects of the urban and rural transportation programs. She highlighted the funding sources and the urban/rural breakdown between those sources. Going over project types funded by the program, she gave examples of projects completed by the Commission. Mr. Duba, who started with the Commission in July as the Assistant Transportation Planner, is updating the Long Range Transportation Plan. He explained the requirements of this mandated update and the elements that are contained in the plan. He also displayed trends in population, households and employment in the urban area. Mr. Anderson described the Safe Routes to School Plan giving the history of the program. He depicted the barriers of walking/biking to school, the trends of driving vs. walking/biking, spatial design, the elements contained in the plan, engineering options, funding, and plans prepared by the Commission. Ms. Schell concluded the presentation noting a pending grant application and possible other transportation projects in the works. DOT officials will be at the November Commission meeting to discuss the statewide modeling project and obtain comments on preliminary growth projections.
5. **Director's Report:** Ms. Nelson updated Commissioners on current projects, awards received, outreach efforts, and meetings and presentations made by her and staff. She noted press releases recently sent and introduced the Commissioners to a new brochure designed by the staff that included brief descriptions of WCWRPC programs. Commissioners commended her efforts and said the new brochure should be very helpful and they would like to distribute them to the County Boards.

6. **Action Items:**

Minutes of July 10, 2014 Commission Meeting: Mr. Johnson moved to accept the minutes as distributed; seconded by Mr. Weisenbeck; motion carried.

Approval of Disbursements: A motion was made by Mr. Rueth to approve the disbursements, seconded by Mr. Waichulis; motion carried.

Title VI Plan Approval: Ms. Schell noted that this plan is a federal requirement and covers civil rights legislation as it pertains to compliance by the WCWRPC. Mr. Rueth moved to approve the Title VI Plan as presented, seconded by Mr. Johnson; motion carried.

2015 Budget Approval: Ms. Nelson explained that the 2015 budget has not changed since reviewed in July by the full Commission and August by the Executive Committee. Mr. Rasmussen moved to approve the budget, seconded by Mr. Turner; motion carried.

Innovation Foundation of Western Wisconsin Services Contract: Ms. Nelson met with Mike Finger and put together the services contract. It was noted that services/costs can be adjusted at the end of

year if needed. Mr. Walther moved to approve the contract, with the amendment of deleting the first part of the first sentence to the comma under Item 4, seconded by Mr. William; motion carried.

Village of Curtiss Comprehensive Plan Update Agreement: Mr. Rasmussen moved to approve the agreement, seconded by Mr. Turner; motion carried.

Village of Curtiss CDBG PF Administrative Services Agreement: Mr. Rueth moved to approve the agreement, seconded by Mr. Waichulis; motion carried.

Village of New Auburn CDBG PF Administrative Services Agreement: Mr. McIlquham moved to approve the agreement, seconded by Mr. Turner; motion carried.

City of Augusta CDBG PF Administrative Services Agreement: Mr. Turner moved to approve the agreement, seconded by Mr. Waichulis; motion carried.

City of New Richmond CDBG PF Administrative Services Agreement: Mr. Johnson moved to approve the agreement, seconded by Mr. Walter; motion carried.

7. **Next Meeting Date:** The next meeting will be November 13, 2014 in Chippewa County. The Executive Committee will meet in October if needed.
8. **Adjournment:** Mr. Turner moved to adjourn, seconded by Mr. Waichulis; motion carried. The meeting adjourned at 11:55 p.m.

Prepared by: Lisa K. Ruth