

**Minutes of the
Chippewa-Eau Claire Metropolitan Planning Organization**

Wednesday, August 31, 2016, 7:30 p.m.
Suite 401, Banbury Place,
800 Wisconsin Street, Eau Claire, Wisconsin

Members Present: Jeff Bechard, Town of Union; Jason Bergeron, Chippewa County; Jim Dunning, Eau Claire County; Greg Hoffman, City of Chippewa Falls, Chair; Doug Kranig, Town of Seymour; Sharon McIlquham, Town of Lafayette, Vice-Chair; Kevin Stelljes, Eau Claire

Staff Present: Ann Z. Schell, WCWRPC; Jason Duba, WCWRPC

Others Present: Jeff Abboud, WisDOT, NW Region

1. The meeting was called to order by Mr. Hoffman at approximately 7:30 p.m.
2. Welcomes and introductions were made, with each member stating his or her name and affiliation.
3. The minutes of the May 4, 2016 MPO meeting were unanimously approved as presented, following a motion by Mr. Bergeron and second by Mr. Dunning.
4. The minutes of the August 10, 2016 TAC meeting were presented for information and accepted.
5. Mr. Duba and Mr. Abboud led a review and discussion of **Resolution No. 16-03: Amendment Number Two (2) to the Transportation Improvement Program (TIP) for the Chippewa-Eau Claire Urbanized Area (2016-2020)**, seeking approval by the Council.
 - Mr. Duba discussed the two transit capital projects. This included purchase of one 35-foot heavy duty transit bus for Eau Claire Transit and two ADA, side-load minivans for Chippewa Falls Shared Ride Taxi.
 - Mr. Abboud described the two WisDOT Intelligent Transportation System highway projects, one on STH 93 and one on USH 53. He also mentioned the seven railroad crossing safety projects around the metropolitan area.
 - Additionally, Chippewa County is giving up their funding for a project at the intersection of CTH Q/CTH S. The funds will be transferred to the City of Eau Claire for a project on Short Street.

A motion to approve Resolution No. 16-03: TIP Amendment #2 was made by Mr. Dunning, seconded by Ms. McIlquham, and passed unanimously.

6. Ms. Schell led a discussion of **Resolution No. 16-04: Amendment to the 2016 Unified Work Program for the Chippewa-Eau Claire MPO for the Period: January 1, 2016 through December 31, 2016**. Ms. Schell described the reallocation of \$5,250 from the 'Long Range Transportation Planning' element of the MPO budget to the 'Direct Expenses' element.
 - The money will be used to purchase a personal computer for full use under the urban transportation program (\$1,000), and a plotter and projector that are prorated at 50 percent (\$4,000) and 25 percent (\$250), respectively, to urban transportation program use.
 - The funds are available to transfer because there was a carryover of 2015 funds to finish the Long Range Plan in 2016, Ms. Schell has been working on several contracts that do not use MPO funds, an additional planner had been intended to be hired sooner, and Mr. Duba will be going on paternity leave soon.

Mr. Kranig moved to approve the resolution, Mr. Bergeron seconded, and the motion passed unanimously.

7. Mr. Duba led an update on the bicycle and pedestrian plan development for the Metropolitan Planning Area. He described the work he has been doing so far: working with an Advisory Team representing local governments, state agencies, and advocacy groups; developing the plan's Vision, Goals, and Objectives; working on existing conditions; and gathering public input through public open houses and an online survey and interactive map.
8. Ms. Schell led a discussion on input for the 2017 Urban Transportation Planning Work Program. A number of past ideas were mentioned as examples.
9. Ms. Schell described the process for updating the TIP, which will entail revising Table 3, which contains all the projects for the 2016-2020 period. Then that Table will be sent to the Technical Advisory Committee (TAC) for review and then recertification for another year of compliance.
10. Other Business
 - Ms. Schell gave an update on the Eau Claire Transit bus stop assessment. This project is reviewing all the bus stops in the Eau Claire Transit system for ADA compliance and other physical attributes. The information gets entered via a mobile app and added to a database of all the stops. This will give a picture of which stops need attention, and future work could determine policies such as shelter placement.
11. The next meeting of the MPO Council will be **Wednesday, October 12**.
12. The meeting was adjourned at approximately 8:05 p.m.