

**Minutes of the
Chippewa-Eau Claire Metropolitan Planning Organization**

Wednesday, October 12, 2016, 7:30 p.m.
Suite 401, Banbury Place,
800 Wisconsin Street, Eau Claire, Wisconsin

Members Present: Jeff Bechard, Town of Union; Jason Bergeron, Chippewa County; Jim Dunning, Eau Claire County; Greg Hoffman (Chair), City of Chippewa Falls; Sharon McIlquham (Vice-Chair), Town of Lafayette; Eric Larsen (for Kerry Kincaid), City of Eau Claire

Staff Present: Ann Z. Schell, WCWRPC

Others Present: Jeff Abboud, WisDOT, NW Region

1. The meeting was called to order by Mr. Hoffman at approximately 7:30 p.m.
2. Welcomes and introductions were made, with each member stating his or her name and affiliation.
3. The minutes of the August 31, 2016 MPO meeting were unanimously approved as presented, following a motion by Mr. Bergeron and second by Mr. Larson.
4. The minutes of the September 28, 2016 TAC meeting were presented for information and accepted.
5. Ms. Schell and Mr. Abboud led a review and discussion of **Resolution No. 16-06: Amendment Number Three (3) to the Transportation Improvement Program (TIP) for the Chippewa-Eau Claire Urbanized Area (2016-2020)**, seeking approval by the Council.
 - Ms. Schell explained that the TAP project that is included in the amendment recognizes the successful grant application for the construction of trail to fill the gap in the Old Abe Trail in the Village of Lake Hallie and the City of Chippewa Falls. She noted that it was the top rated project state-wide. Mr. Hoffman added that he as happy to see the collaboration between the Village and the City, and that this would close the last gap between Cornell and Durand
 - Mr. Abboud described the two WisDOT Intelligent Transportation System highway projects, one on USH 12 including the installation of an instant message sign, and one on STH 93 consisting of the installation of monopole traffic lights. He also explained that the remaining thirteen were made up of projects that have had funding levels adjusted for inflation, phases (such as engineering) added, rescheduled, or two projects that were rescheduled beyond 2020.

A motion to approve Resolution No. 16-06: TIP Amendment #3 and to reconfirm the TIP for the coming year was made by Mr. Larsen, seconded by Mr. Bergeron, and passed unanimously.

6. Ms. Schell led a discussion of **Resolution No. 16-07: Amendment to the 2016 Unified Work Program for the Chippewa-Eau Claire MPO for the Period: January 1, 2016 through December 31, 2016**. Ms. Schell described extension of the period of eligibility from December 31, 2016 to May 31, 2017, essentially a carry-over of funds into CY 2017.
 - Some of the funds in the 2016 work program will not be expended by the end of 2016 due to a number of factors: there was a carryover of 2015 funds to finish the Long Range Plan in early 2016, Ms. Schell has been working on several contracts that do not use MPO funds, an additional planner had been intended to be hired sooner, and Mr. Duba is now on family leave due to the birth of his daughter.
 - The projects noted for carry-over to 2017 include the bicycle and pedestrian plan for the urbanized area, ECT bus stop analysis and policy development, and others.

- The estimated amount of carry-over funds is \$35,000 (total federal, state, and local).

Mr. Bergeron moved to approve the resolution, Mr. Bechard seconded, and the motion passed unanimously.

7. Ms. Schell reviewed the Urban Transportation Work Program for 2017, including the individual work elements, the budget, and other sections of the document. There was some discussion.

Mr. Dunning moved to approve the 2017 Work Program, seconded by Ms. McIlquham. The motion passed unanimously.

8. Ms. Schell noted that there would be a new TIP developed in 2017, and that the process would begin in April or May with the request for projects for the years 2018 through 2022.

9. Other Business

- Ms. Schell informed the Council that the ECT bus stop assessment was moving along with over 400 of the approximately 660 bus stops completed. The information gets entered via a mobile app and added to a database of all the stops. This will give a picture of which stops need attention, and future work could determine policies such as shelter placement.
- Ms. Schell noted that the advisory committee for the urbanized area bicycle and pedestrian plan had another meeting and that the existing conditions section is nearly complete and that Jason is working on obtaining data to do a bikeability analysis of the system.

10. The next meeting of the MPO Council is tentatively scheduled for **Wednesday, February 1st**.

11. The meeting was adjourned at approximately 8:10 p.m.