

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Tuesday, June 25, 2024; 1:00 p.m.
Remote Meeting (Zoom)**

Commissioners Present: Louie Okey, George Rohmeyer, John Frank, Steve Rasmussen, Ryan Sicard, Sharon Kelly, Joe Waichulis

Commissioners Absent: None

Staff Present: Scott Allen, Erin Whyte, Craig Johnson

1. **Call to Order:** Chair Frank called the meeting to order at 1:00 p.m.
2. **Review and Approve Minutes of June 13, 2024, Executive Meeting** - A motion to approve the June 13, 2024, minutes was made by Rasmussen, seconded by Waichulis. Chair Frank requested that item #4 of the June 13, 2024, meeting minutes be revised to separate two parts of a sentence into two separate tasks: one to reflect the present and one to reflect the future of the fund balance. The sentence was revised as follows: "The committee decided that the status of the reserve would be reviewed during the formulation of the annual budget. The current status of the reserve will be checked at the August Executive Committee meeting." The amendment was proposed by Frank; motion moved to amend by Rasmussen, seconded by Sicard; motion to amend carried. The original motion was considered and unanimously carried.
3. **Approval of the Grant-Writing Services Agreement for the City of Altoona's Flexible Facilities Program (FFP)** - Chair Frank and Executive Director Allen brought forth the agreement to review the services agreement for the City of Altoona's Flexible Facilities Program to the committee. Associate Planner Craig Johnson went into further detail on the Agreement. The motion to pass this agreement was made by Okey; seconded by Rasmussen; motion carried.
4. **Any Other Business or Updates:** Executive Director Allen briefly touched base on an update to the budget as far as health care cost increases and the finalization on the five-year lease with Banbury, along with the updates to the office that will be done. The final Economic Profiles were discussed; the final version is done but needs to be checked over and sent to the committee.
5. **Next Commission Meeting Date:** Thursday July 11, 2024; Barron County, Turtleback Golf Course in Rice Lake, WI
6. **Next Executive Committee Meeting Date:** Thursday, August 8, 2024; Banbury place, Suite H, Eau Claire, WI
7. **Motion to Adjourn:** Motion to adjourn was made by Sicard, seconded by Okey. The meeting was adjourned at 1:25 p.m.

Prepared by Erin Whyte